

INDIAN HILLS FIRE PROTECTION DISTRICT

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Indian Hills, CO 80454
Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, March 19, 2014

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Paul Pettit — President; Kelley Lehman — Treasurer; Marc Rosenberg — Secretary; Scott Kellar; Ron Walton

Fire Department Members: Emery Carson — Chief

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

Community Member: Don Schoenbein

MEETING CALLED TO ORDER AT: 19:10 Hrs.

FEBRUARY MINUTES:

Mr. Rosenberg made a *motion* to waive the reading of the February Minutes, which was seconded by Mr. Walton and passed unanimously.

Discussion followed and the following change was made on page 2: the fifth paragraph was removed in its entirety.

Mr. Rosenberg made a *motion* to accept the February Minutes as amended. Ms. Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Financial Reports

It was noted that the District's expenses were at 14% as of February 28.

Minimal conversation occurred regarding the financial reports. Regarding check #12300 to Rosenbauer for final add-ons for the tanker, Mr. Carson explained that last minute changes to the truck had included wheel chocks, additional lighting, and hand rails, totaling \$1,017.00.

Mr. Rosenberg made a *motion* to approve checks #12286-12300, plus automated payments, credit card expenses, and bank fees. Mr. Kellar seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present; no report submitted.

Chief — Emery Carson

A report was distributed and various items were discussed. Mr. Carson began by stating that the new tender (apparatus 376) had been picked up from Rosenbauer the previous week and driven back to the District. Discussion followed regarding warranty issues.

Mr. Carson mentioned that he had attended the EMTS grant hearing earlier in the day and would have an answer by May. In further grant news, Mr. Carson said that he had applied for a DNR grant for the community Firewise program.

Finally, Mr. Carson noted that Mr. Toussaint had given his approval for the IGA with Evergreen Fire/Rescue. Mr. Carson recommended that the Board move forward on approving the dispatch IGA.

Mr. Kellar made a *motion* to sign the Intergovernmental Agreement for Joint Emergency Dispatch Services provided by Evergreen Fire/Rescue. Mr. Rosenberg seconded the motion, which passed unanimously.

Assistant Chief — Marc Rosenberg

Present; no report submitted. Mr. Rosenberg shared that he had learned a lot about the new tender during the drive back and that it had passed a pump test at altitude. He mentioned that next Tuesday's Department training would focus on the new truck.

Fire Captain — Scott Case

Not present; no report submitted.

EMS Captain — Bob Fager

Not present; no report submitted.

OLD BUSINESS:

Fire Trucks Plus Lawsuit

Brief discussion occurred regarding the status of the lawsuit. Mr. Pettit shared an email that he had received earlier in the day from Mr. Nahmias. After conversation, it was agreed that Mr. Pettit would schedule a teleconference for the following week for all Board members as well as Mr. Nahmias regarding progress that had been made and plans for moving forward.

NEW BUSINESS:

Election Judges

Conversation occurred about who might serve as judges for the upcoming election, what the work involves, how many hours the work might entail, how much the judges would be paid, and whether meals would be provided for the judges on election day.

Mr. Walton made a *motion* to hire up to three election judges, pay them \$15 per hour for their time, and reimburse them the standard IRS rate of \$.565 per mile for any requisite driving to

pick up and deliver election supplies. Mr. Rosenberg seconded the motion, which passed unanimously.

Audit Notification

Ms. Fritz shared that a somewhat cryptic notice had been received from the State of Colorado saying that the District would not be allowed to file for an audit extension this year. The letter did not entirely make it clear why this penalty was being imposed. Discussion followed about the need for regular quarterly pension board meetings and a separate budget for the Department's pension. After discussion, it was agreed that the Board would hold a pension board meeting prior to next month's regular Board meeting.

EXECUTIVE SESSION:

Mr. Pettit made a *motion* to call an Executive Session at 20:29 per CRS § 24-6-402(4)(f) to discuss personnel issues. Mr. Kellar seconded the motion, which passed unanimously. All meeting attendees left the room with the exception of the Board members. Recording commenced using the District's recorder.

The Executive Session concluded at 20:45 and the meeting was called back to order.

ADJOURNED AT: 20:49

There being no more business to discuss, Mr. Rosenberg made a *motion* to adjourn the meeting, which was seconded by Mr. Walton and passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the February Minutes. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To accept the February Minutes as amended. *Motion made by Mr. Rosenberg; seconded by Ms. Lehman; unanimous.*
- To approve checks #12286-12300, plus automated payments, credit card expenses, and bank fees. *Motion made by Mr. Rosenberg; seconded by Mr. Kellar; unanimous.*
- To sign the Intergovernmental Agreement for Joint Emergency Dispatch Services provided by Evergreen Fire/Rescue. *Motion made by Mr. Kellar; seconded by Mr. Rosenberg; unanimous.*
- To hire up to three election judges, pay them \$15 per hour for their time, and reimburse them the standard IRS rate of \$.565 per mile for any requisite driving to pick up and deliver election supplies. *Motion made by Mr. Walton; seconded by Mr. Rosenberg; unanimous.*
- To call an Executive Session at 20:29 per CRS § 24-6-402(4)(f) to discuss personnel issues. *Motion made by Mr. Pettit; seconded by Mr. Kellar; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*