

INDIAN HILLS FIRE PROTECTION DISTRICT

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Indian Hills, CO 80454
Phone: 303-697-4568

SPECIAL BOARD MEETING MINUTES

Monday, January 11, 2016

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President; Marc Rosenberg — Secretary; Kelley Lehman — Treasurer; Paul Pettit; Ron Walton

Fire Department Members: Emery Carson — Chief

Non-Members: Karen Nelson — Recording Secretary

MEETING CALLED TO ORDER AT: 18:07 Hrs.

CHECK APPROVAL

A report detailing the checks to be paid was distributed for review.

Mr. Rosenberg made a *motion* to approve checks #12747-12767, excepting check #12748, which was a misprint and voided. Mr. Walton seconded the motion, which passed unanimously.

DEO SELECTION

Mr. Kellar stated that only one bid has been received from Community Resource Services of Colorado for DEO services for the May District Board election. It was distributed for review and discussion. Mr. Kellar shared that the bid is essentially a time and services contract whereby the contractor will handle all DEO functions.

Mr. Rosenberg made a *motion* to hire Sue Blair of Community Resource Services of Colorado to provide DEO services to the District. Mr. Walton seconded the motion, which passed unanimously.

It was agreed that Mr. Rosenberg will serve as the primary contact for the District.

Mr. Kellar read and signed Resolution 2016-01 Appointing a Designated Election Official and Authorizing the Designated Election Official to Cancel Election.

Mr. Pettit made a *motion* to adopt Resolution 2016-01 Appointing a Designated Election Official and Authorizing the Designated Election Official to Cancel Election. Mr. Walton seconded the motion, which passed unanimously.

Mr. Kellar announced that Ms. Blair would be at attendance at the January Board meeting.

TRANSPARENCY NOTICE

With the District's DEO appointed, it was agreed that Ms. Nelson would finish the Transparency Notice.

ADJOURNED AT: 18:35

There being no more business to discuss, Mr. Pettit made a *motion* to adjourn the meeting. Mr. Rosenberg seconded the motion, which passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To approve checks #12747-12767, excepting check #12748, which was a misprint and voided. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To hire Sue Blair of Community Resource Services of Colorado to provide DEO services to the District. *Motion made by Mr. Rosenberg; seconded by Mr. Walton; unanimous.*
- To adopt Resolution 2016-01 Appointing a Designated Election Official and Authorizing the Designated Election Official to Cancel Election. *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Pettit; seconded by Mr. Rosenberg; unanimous.*