

INDIAN HILLS FIRE PROTECTION DISTRICT

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Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, October 22, 2014

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

MEETING ATTENDED BY:

Fire Protection District Board Members: Scott Kellar — President; Paul Pettit; Ron Walton

Fire Department Members: Emery Carson — Chief

Non-Members: Anita Fritz — Bookkeeper; Karen Nelson — Recording Secretary

Community Members: Sandy Barnes, Canyon Courier

Absent: Kelley Lehman (Excused), Marc Rosenberg (Excused)

MEETING CALLED TO ORDER AT: 19:03 Hrs.

INTRODUCTIONS AND ANNOUNCEMENTS

Mr. Kellar announced that Ms. Lehman and Mr. Rosenberg both had excused absences that evening.

SEPTEMBER MINUTES:

Mr. Walton made a *motion* to waive the reading of the September Minutes, which was seconded by Mr. Pettit and passed unanimously.

Mr. Pettit made a *motion* to accept the September Minutes as written. Mr. Walton seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Financial Reports

Minimal conversation occurred regarding the financial reports. Regarding the Upper Arkansas Valley Wildland Foundation training from the beginning of 2014, it was noted that the credit card has never been charged for this fee.

In Checks, it was clarified that the any fees charged to the District for bounced checks have to be reimbursed by the party writing the bad checks. Brief discussion occurred regarding check #12431. It was noted that the check was written to replace an old check that has never

been cashed. Ms. Fritz shared that check #12436 to Colorado Comfort Products for Mr. Carson's monthly benefits needs to be voided since the expense has already been paid.

Discussion followed regarding check #12442 to Grazi Communications. A question was raised as to whether the fees charged for the services provided are reasonable. Mr. Kellar advised holding the check until the expense can be further investigated. It was also agreed that check #12447 to Mirman, Bubman & Nahmias would be held since there had been a potential overpayment in the past.

Discussion moved to credit card expenses. Brief conversation occurred regarding a few of the charges.

Mr. Pettit made a *motion* to approve checks #12431-12453, excepting checks #12436, 12442, and 12447, plus automated payments, credit card expenses, and bank fees. Mr. Walton seconded the motion, which passed unanimously.

2015 Proposed Budget

A copy of the proposed 2015 budget was distributed for review. It was noted that all changes that had been made the previous month had been integrated into the current copy. Ms. Fritz asked about more specific numbers for the Insurance account (#5250). Mr. Carson agreed to get current numbers to Ms. Fritz.

DEPARTMENT/OFFICERS' REPORTS:

Fire Marshal — Randy Rudloff

Not present; no report submitted.

Chief — Emery Carson

A report was distributed and various items were discussed. Mr. Carson began by stating that ambulance collections stand at almost \$35,000 at the end of September. In apparatus news, Mr. Carson shared that an extension ladder has been received for apparatus 349, new tires have been purchased for apparatus 358, and recalls have been completed on apparatus 357 and 376.

In grant news, Mr. Carson stated that all items from the EMTS grant have been ordered. The computers are already in, he added, with the rest of the items to follow by month's end. Annual SCBA testing is complete as well, he said, with one pack requiring a repair.

Mr. Carson concluded his report by announcing that fire prevention poster awards would be presented at the elementary school the following day. He also summarized the calls for the month, which total 11 to date. Calls stand at 200 for the year, Mr. Carson said.

Assistant Chief — Marc Rosenberg

Not present; no report submitted.

Fire Captain — Scott Case

Not present; no report submitted.

EMS Captain — Bob Fager

Not present; no report submitted.

OLD BUSINESS:

Noble House Sale

It was noted that while there have been house showings, no offer has been received to date. As such, Mr. Kellar announced that the Board recently lowered the price of the Noble property to \$314,500.

Snowplow Contract

Lengthy discussion followed regarding the current snowplow contractor and a potential new one. After conversation, it was agreed to retain Mr. Fritz for the upcoming season. Mr. Pettit requested that costs be reviewed so as to ensure charges are reasonable and accurate.

Mr. Walton made a *motion* to retain Mr. Fritz to provide snowplowing services for the District for the upcoming season. Mr. Pettit seconded the motion, which passed unanimously.

Attorney Review

Mr. Kellar shared that he had received a pricing/services packet from Collins Cockrel & Cole. The pricing is the same as Toussaint & Coaty, he added. Mr. Carson said that he would forward the name of West Metro's legal counsel to Mr. Kellar for review.

NEW BUSINESS:

Communications System Update

Mr. Kellar shared that he and Mr. Carson have participated in meetings regarding a proposal for a consolidated county-wide dispatch center. Lengthy conversation followed, including discussion regarding such concerns as differing frequencies, infrastructure costs, and differing dispatching dynamics. Mr. Kellar summarized the conversation by saying that one of three courses of action could happen: a single dispatching center is realized, the metro area consolidates with Evergreen dispatch operating as a virtual center, or no changes end up being made. Mr. Carson concluded by saying that further meetings are planned.

As an aside, Mr. Pettit shared that the watt meter he had installed at the Mt. Lindo communications site had measured the District's electric usage costs at only \$5.42 in six weeks' time.

Additional Topics

Mr. Kellar shared that a letter had been received from DOLA explaining that the District's mill levy will remain unchanged indefinitely unless a change is made via a future ballot issue.

Ms. Fritz shared that FPPA contacts for the pension need to be updated. It was agreed that contacts could be changed during the pension board meeting in November.

ADJOURNED AT: 20:17

There being no more business to discuss, Mr. Pettit made a *motion* to adjourn the meeting, which was seconded by Mr. Walton and passed unanimously.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the September Minutes. *Motion made by Mr. Walton; seconded by Mr. Pettit; unanimous.*
- To accept the September Minutes as written. *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*
- To approve checks #12431-12453, excepting checks #12436, 12442, and 12447, plus automated payments, credit card expenses, and bank fees *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*
- To retain Mr. Fritz to provide snowplowing services for the District for the upcoming season. *Motion made by Mr. Walton; seconded by Mr. Pettit; unanimous.*
- To adjourn the meeting. *Motion made by Mr. Pettit; seconded by Mr. Walton; unanimous.*